

# AGENDA SUPPLEMENT (1)

Meeting: Malmesbury Area Board  
Place: [Online Meeting](#)  
Date: Thursday 26 November 2020  
Time: 3.00 pm

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The Agenda for the above meeting was published on 18 November 2020. Additional documents are now available and are attached to this Agenda Supplement.

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This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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6 **Urgent items** *(Pages 1 - 14)*

- **CATG**

To consider any updates and recommendations arising from the Community Area Transport Group (CATG).

Notes from the CATG meeting on 8 September 2020 are attached.

DATE OF PUBLICATION: 24 November 2020
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## MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	<b>8<sup>th</sup> SEPTEMBER MEETING 2020 - MEETING NOTES</b>				
<b>1.</b>	<b>Attendees and apologies</b>				
	Present:	Cllrs J Thomson, C Berry, G Grant, T Sturgis.  M Bromley-Gardener (Charlton PC, E Threllfall (Brinkworth PC, M Rose (WC), P Exton (Malmesbury TC), Ellen Blacker (WC)			
	Apologies:	M Perrott, Spencer Drinkwater (WC) Claire Mann (Malmesbury TC)			
<b>2.</b>	<b>Notes of last meeting</b>				
		<p>The previous scheduled CATG meetings of the 17<sup>th</sup> March and 16<sup>th</sup> June were cancelled due to Covid-19. The 3<sup>rd</sup> December 2019 meeting was cancelled due to illness.</p> <p>The most recent CATG minutes available to members online can be found here: <a href="#"><u>Malmesbury Area Board 17th September 2019 minutes</u></a></p> <p>An updated tracker document issued in advance of the cancelled March meeting was sent to members on the 09/03/21. Copies are available upon request.</p>			

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<b>3.</b>	<b>Financial Position</b>				
		<p><b>Budget 2020-21</b></p> <p>(a) £13,360.00 - CATG allocation 2020-21</p> <p>(b) £12,659.22 - Underspend from 2019-20 (Inc. committed schemes)</p> <p>(c) £3,000.00 Area Board underspend (25/03/20)</p> <p>(d) £6,164.83 - Agreed 3<sup>rd</sup> party Contributions</p> <p>(e) <b>£35,184.05</b> Total Budget 2020-21 (a+b+c+d)</p> <p>(f) Committed /New schemes 2020/21 = £18,645.55</p> <p><b>Current Balance £16,538.50 (e-f)</b></p>	<p><b>08/09/20</b></p> <p>Noted and agreed by members</p>		
<b>4.</b>	<b>Top 5 Priority Schemes (Priority 1)</b> Issues shown in GREY are <u>live</u> priority 1 schemes where work has been agreed / orders have been issued but awaiting implementation.				
a)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09/15</p>	<p><b>03/09/19</b></p> <p>MTC now wish to pursue a 20mph limit for Bristol Street only. Extents agreed. Schedules to be issued to regulatory team for advertising in due course.</p> <p><b>16/06/20</b></p> <p>Issue relating to terminal points. Email and plan issued to MTC. To be discussed at next PE meeting. Once confirmed advert to take place alongside Cross Hayes Car Park No Entry. Implementation Summer 2020</p>	<p><b>08/09/20</b></p> <p>Proposals awaiting formal advert. Implementation likely Autumn / Winter 2020/21</p> <p>JT: Should side roads also be included in the 20mph limit? MR Explained that Burnivale, Dark Lane, Harpers Lane would be included but West Street, Gastons Road and Triangle would be excluded.</p>	1.	<b>DT</b>

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	Speeding Along Gloucester Road Malmesbury Submitted 04/06/16		PE for Town Council confirmed they wish to see Bristol Street treated in isolation. Noted that 20mph limit can be extended in the future if required.		
b)	Issue <a href="#">5438</a> Brinkworth footway Submitted 16/06/17	<b>06/03/20</b> Substantive bid successful. £3000 allocated from 2019/20 budget. Detailed design work to commence once drainage survey complete.	<b>08/09/20</b> Design work delayed due to postponement of CATG activities. Design work to recommence Sept 20. Implementation of Phase 1 likely spring 2021	1.	<b>MR</b>
c)	<b>No Issue no.</b> Athelston Road / St Aldhelm Road, St Bernard Lovell Rd, Lipman Way waiting restrictions.	<b>01/12/19</b> Objections were received. Cabinet Member report has been through due process and go ahead given. Next action is to order works. Implementation likely in March.  <b>06/03/20</b> Works 90% complete. Gaps due to parked vehicles on Sir Bernard Lovell Road. Contractor to return to site to finish off. TC / PC to be invoiced.	<b>08/09/20</b> All works complete. Remove from next tracker	1.	<b>MR</b>

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d)	<a href="#">5980 6066</a> Ingram Street, Malmesbury. (Cross Hayes Car Park)	<p><b>03/09/19</b> Work to be combined with no entry at Cross Hayes Car park. Schedules to be issued to regulatory team for advertising in due course. Likely Oct 19.</p> <p><b>06/03/20</b> Schedules prepared. To be advertised along with town centre 20mph extension.</p>	<p><b>08/09/20</b> Proposals awaiting formal advert along with Bristol Street. Implementation likely Autumn / Winter 2020/21</p>	1.	MR
e)	<a href="#">7307</a> Southside Cottage to Radnor Close Corston - Footway link	<p><b>03/09/19</b> Trial pit required prior to detailed design work. Likely Sept / Oct</p> <p><b>06/03/20</b> Trial pits scheduled for March 2020. Detailed design and costing to be prepared. Estimate £7000 - £8000</p>	<p><b>08/09/20</b> Trial pits completed in June 20. MR explained the delay due to Covid-19 and reallocation of resource. Awaiting design and cost estimate when time permits.</p>	1.	MR
f)	No issue# - B4042 Brinkworth  Speed limit Roundels / sign request	<p><b>03/09/19</b> Works order place. Some possible signage changes. Parish to confirm requirements.</p> <p><b>06/03/20</b> Roundels and road markings complete. Signs installed but require site check. Road markings £2768.17, (less contribution of £900 from local highways). Awaiting confirmation of sign costs.</p>	<p><b>08/09/20</b> All works complete. Several roundels incorrectly located. A number of roundels failed prematurely and were replaced. Remove from next tracker.</p>	1.	MR
k)	<a href="#">7025</a> Easton Grey. Speed Limit review/ signing request	<p><b>03/09/19</b> Speed limit review on B4040 (50) and Easton Grey village to be undertaken by Atkins . Sign improvements to be considered. Estimated cost £5000. Parish to contribute 25% (£1250 TBC). Move to priority 1.</p>	<p><b>08/09/20</b> Formal advert to take place from 3/09/20 with the end of objection period 28/09/20.If no objections</p>	1.	MR

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		<p><b>06/03/20</b> Speed limit review complete. Recommendation for B4040 = Unchanged, Easton Grey village = reduction to 30/40. NOTE: Additional monies required for speed limit of £3000. (£2500 for legal order &amp; £500 signs)</p>	are received implementation likely Autumn 20.		
<b>5.</b>	<b>Priority 2 / Other Priority issues</b>				
a)	<p><u>Issue 4317 / Issue 4786 (not logged)</u></p> <p>Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry.</p>	<p><b>03/09/19</b> Development site sold, and proposal plans expected soon</p> <p><b>06/03/20</b> No update to report</p>	<p><b>08/09/20</b> No update to report</p>	2	
b)	<p><u>Issue 4948</u> Park Road, Malmesbury. Submitted 18/10/16</p>	<p><b>03/09/19</b> Development plans expected soon.</p> <p><b>06/03/20</b> No update to report</p>	<p><b>08/09/20</b> Awaiting development plans. No update to report</p>	2.	
c)	<p>Issue <u>5134 / 5408</u> Sandpits Lane / Green Lane - Sherston</p> <p>Issue <u>5288</u> Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17</p>	<p><b>20/06/19</b> On-hold pending recommendations to neighbourhood plan. Passed and supported at referendum.</p> <p><b>03/09/19</b> NP approved and land transfer in progress. Issue on hold.</p> <p><b>06/03/20</b> No update to report</p>	<p><b>08/09/20</b> Awaiting contact and update from parish council.</p>	2.	

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d)	<a href="#">6314</a> Lea village	<p><b>03/09/19</b> Issue remains on hold pending school planning application</p> <p><b>06/03/20</b> No update to report</p>	<p><b>08/09/20.</b> Awaiting further instruction from parish council</p>	2.	
e)	<a href="#">6520</a> West Street, Great Somerford. Footway request	<p><b>20/08/19</b> Awaiting next action from PC. Issue remains on hold. Danny Everett has agreed that the 40m of ditch can be filled appropriately with membrane and gravel. Further work in that area to be undertaken by local PC if they feel this is necessary.</p> <p><b>03/09/19</b> On hold pending action plan from PC.</p> <p><b>06/03/20</b> No update to report</p>	<p><b>08/09/20</b> Cllr Sturgis explained that work had taken place locally to pipe highway ditch and cover with unbound material. Further work expected to complete the footway.</p>	2.	
f)	<a href="#">6887</a> The Hill - Little Somerford. Traffic Calming request	<p>03/09/19 CSW currently in operation. Effectiveness to be evaluated before consideration of further measures</p> <p>06/03/20 - Awaiting update and further instructions</p>	<p>No further action. Close and remove from tracker</p>	2.	
g)	<b>7-19-4</b> B4014 Filands Submitted 7/08/19	<p><i>Make the existing Filands pedestrian path officially a pedestrian and cycle path from the Tetbury Hill junction round to the BP garage or at least up to the A429</i> <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p>03/09/19 MR to site visit and assess</p> <p><b>06/03/20</b> Widening of existing footway to 2.75m -3.0m required to meet necessary required standard. This is achievable for majority but constraints along length including</p>	<p><b>08/09/20</b> Scheme considered as part of DfT's Emergency Active Travel fund but not deliverable within the required time frame. Further investigatory work would require a topographical survey of the length between Filands Rdbt and Tetbury Hill. Estimated cost £5000+</p>	2.	



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		open ditch, electrical poles and legal highway boundary. Overall length exceeds 1km. Estimated cost £100,000+	Consider when further detail is known for the development future of the site, including possible nursery provision.		
h)	<b>7-19-5</b> Mill Lane Malmesbury Submitted 7/08/19	<p><i>My request is to allow Mill Lane to have two-way access for cycles. This would then provide safe cycle access to/ from town from several parts of town including Reeds Farm and the new Backbridge development avoiding the need to cycle with the busy traffic on Gloucester Road and most of Abbey Row.</i></p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>03/09/19</b> - Legal issues as conversion required under cycle tracks act (1984). MR to investigate further and report to next meeting.</p> <p><b>06/03/20</b> - Confirmation that a legal change under the Cycle Tracks act 1984 would be required to permit cycle access along Mill Lane</p>	<p><b>08/09/20</b> Conversion of Mill Lane to a 2-way cycle track is possible but requires a conversion under the Cycle Tracks Act 1984. If there are no objections, the highway authority can confirm the Order. If the Order is opposed, confirmation by the Secretary of State is required. which may involve a public inquiry. Suggest moving to Priority 1. NOTE: Proposal may be abandoned if objections are received £2,000 allocated. MTC contribution TBC.</p>	<b>1.</b>	
<b>6.</b>	<b>New Issues submitted since previous meeting</b>				
i)	<b>7-19-9</b> B4040 Charlton  Issue submitted 24/10/19	<p><i>Request funding for 2 no. retention sockets and 1 no. sign post to operate the SID.</i></p>	<p><b>08/09/20</b> SID retention sockets and post have already been installed. This is a request for retrospective funding of £790.36 (less the 25% contribution = (£197.59) = <b>£592.77</b> Agreed. MR to arrange refund for Charlton PC.</p>	<b>1.</b>	

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j)	<b>7-20-1</b> B4014 Filands, Malmesbury  Issue submitted 11/02/20	<p><i>“Frequent RTCs along this stretch of road. Most recent involved 5 vehicles. Very difficult to pull onto B4014 from Hitchings Close”.</i></p> <p><i>“Better street lighting next to David Hendry Cars and Hitchings Close. Double white lines, white lines along side of road to narrow road and slow vehicles down – preferably a 30-mph limit”</i></p>	<b>08/09/20</b> Length would not meet current requirements for double white line system. Edge lines likely to be of limited impact on traffic speed. Length unlikely to meet the necessary criteria for a reduction to 30mph. Leave to consider again when further development takes place.	<b>2.</b>	
k)	<b>7-20-2</b> Holloway Cross Hayes Lane  Issue submitted 11/02/20	<p><i>Safety of children crossing the road for School, blind corner on Holloway end and no provision for crossing road safely from car park at Cross Hayes</i></p> <p><i>MTC resolved at their meeting on the 1st October 2019 that this is a situation that requires addressing but that a Zebra Crossing would not be a practical solution. It was agreed that the Council felt that where two lanes converge into one, the highway markings should make this clear; appropriate signage and road markings should be installed. A sign denoting that children crossing would also be advisable</i></p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p>	<b>08/09/20</b> Unclear on what signs and road markings are being requested. School warning signs in place on Holloway. This is legally prescribed sign for ‘children crossing’  Members considered this to be an inappropriate place to cross as safer locations with better visibility were available nearby. Inform requester, close issue and remove from tracker		
m)	<b>7-20-3</b> B4014 Filands, opposite Filands View  Issue submitted 14/10/19	<p><i>“Difficulty crossing the road due to volume and speed of traffic and width of the road. Lack of pavement to access narrower part of the road. I am partially sighted.</i></p> <p><i>Extend the pavement on the north side of the B4014 and install a pedestrian crossing to the east of the Filands View entrance – Garden Centre side.</i></p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps</a></p>	<b>08/09/20</b> Site would not meet requirement for consideration of formal crossing facility. Approx. 80m of footway required. Would require existing traffic island to be changed to pedestrian refuge. Existing highway ditch may	<b>2</b> .	

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			<p>require piping. Estimated cost £10,000.</p> <p>Shorter length of footway may be possible in conjunction with a new refuge island north of Snell View junction. Formal costings to be sought and presented to next meeting. Funding contribution required from TC and Malmesbury ST P without</p>	2.	
	<p><b>7-20-4</b> Webbs Way / Old Railway close on Reeds Farm</p> <p>Issue Submitted 23/07/20</p>	<p>The current position of the dropped kerb and the erection of a 6ft fence impedes visibility for pedestrians crossing the road. MTC would like to see Repositioning of the dropped kerb appx 50m along into Webb's Way &amp; marking up of junction as was originally agreed.<a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p>	<p>Cost to remove dropped kerb approx. £2k plus reinstatement further along.</p> <p>Members felt it may be better in the first instance to install road markings to create a 'T' junction to see if this leads to a noticeable decrease in speed for traffic turning left into Webbs Way. If this doesn't work, consider moving the crossing point north away from junction. Road marking cost £200.</p>	1.	
	<p><b># to be assigned.</b> Sign / road markings on cycle route between Malmesbury / Sherston</p>	<p>Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p>	<p>Members gave broad support to this request but felt that lots of signs and road markings in the rural environment should be avoided. Members suggest that overall route signing between Sherston and Malmesbury (flag</p>	2.	

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			signs) alongside cycle symbols on the carriageway where appropriate (i.e. in advance of junctions) to increase driver awareness of the presence of cyclists. MR to look at outline design and costings and present to next meeting for consideration.		
7.	<b>Other items -</b>				
	<ol style="list-style-type: none"> <li>1. Filands View footpath needs to be considered where the footpath meets the un surfaced area. MR and GG to visit.</li> <li>2. Autospeedwatch devices. Meetings being held with Police to move the project forward. Oaksey propose to publicise VRN of speeding cars. Good data being collected.</li> <li>3. Parking in Malmesbury. High Street parking suspended. Several other free parking spaces are available. Discussions taking place with retailers in the area. Bollards are not performing well. Many are avoiding the town due to this. Ongoing consideration</li> </ol>				
8.	<b>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time)</b> Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation. <b>Highlighted</b> items require approval for funding by the Community Area Board.				
	<ol style="list-style-type: none"> <li>1. Bristol St / 20mph limit, Cross Hayes Car park - No Entry</li> <li>2 Brinkworth Footway Phase 1 .</li> <li>3. Southside Cottage to Radnor Close Corston - Footway link</li> <li>4. Easton Grey. Speed Limit review/ signing request</li> <li>5. <b>Mill Lane - Conversion to '2 way' Cycle Track (Cycle Tracks Act 1984) Cost £2000 (CATG £1500, Malmesbury £500 TBC)</b></li> </ol>				

## MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

<b>9.</b>	<b>Date of Next Meeting:</b>
	<b>1st December 2020 - Riverside Community Centre 6pm (TBC)</b>

### Malmesbury Community Area Transport Group

#### Highways Officer – Martin Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **£14,838.40 REFER TO APPENDIX 1**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

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**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report

## APPENDIX 1

### MALMESBURY CATG



As of 9th September 2020

#### FINANCIAL SUMMARY

C.57.990026

#### BUDGET 2020-21

	£13,360.00	CATG ALLOCATION 2020-21
	£12,659.22	2019-20 underspend
	£3,000.00	Area Board Grant 25/03/20
Contributions		
	£2,500.00	Malmesbury TC - 20 zone ext (£2500 20/21)
	£2,000.00	Easton Grey PC Speed limit Assessment /signs (£2000 20/21)
	£1,657.31	Brinkworth PC SIDS
	£500.00	Malmesbury TC Mill Lane (TBC)
<b>Total Budget</b>	<b>£35,676.53</b>	<b>(A)</b>

#### Commitments from 2019/20

Malmesbury 20mph zone extension on Bristol Road. / No entry at Cross Hayes car park.	£5,000.00	50% contribution from MTC
Corston - Radnor Park footway Trial Pit	£980.72	Full cost of Trial pit to CATG. Cost to be established. Possible Section 106 funding
Easton grey - Speed limit review and Sign improvements	£8,000.00	speed Limit Assessment £2500, £5500 Speed limit TRO / New Signing
Brinkworth Footway Phase 1 (contribution to Sub Bid)	£3,000.00	

#### New Schemes

Brinkworth SID poles /sockets	£1,657.31	100% re-chargable to PC
Mill Lane Malmesbury- conversion to 2 way cycle track	£2,000.00	
Webbs Way road markings	£200.00	To be carried out under Ad-hoc road markings
<b>Total commitment</b>	<b>£20,838.03</b>	<b>(B)</b>
<b>Remaining budget</b>	<b>£14,838.50</b>	<b>(A-B)</b>

#### Completed Schemes

